

**CITY OF GLENWOOD CITY**  
**COMMON COUNCIL MEETING MINUTES**  
**August 18, 2025 | 7:00 PM | Municipal Building**

Mayor Kletscher called the meeting to order at 7:00 p.m.

**1. Roll Call**

Councilmembers present: Mayor Kletscher, DeGross, Lee, Olson, Ross, and Stoner.

Councilmembers absent: Kraft.

Also present: City Clerk-Treasurer Miller, Police Chief Klatt, Library Director Karlson, Fire Chief Holden, Ambulance Director Lee, Josh Miller (Cedar Corp.), Brock Genyen (CliftonLarsonAllen LLP), Carlton DeWitt, Kristen Curvello, Travis Tooker, and David and Amanda Olson.

---

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited by those in attendance.

**3. Approval of Agenda**

Motion by DeGross, seconded by Olson, to approve the agenda. Motion carried by voice vote.

**4. Approval of Minutes**

Motion by Olson, seconded by Stoner, to approve the minutes of the July 21<sup>st</sup> regular meeting of the Common Council with the exception of an addition to item #22 of the minutes to include a third parking space on 2<sup>nd</sup> Street by Family Chirocare to read:

***22. Consideration of Handicap Parking Space on 2<sup>nd</sup> Street and Oak Street***

*A motion was made to add three handicap parking spaces with two on Oak Street: (1) in front of Thrivent, and (2) in front of the dental office; and one on 2<sup>nd</sup> Street by Family Chirocare. The motion passed by roll call, with Councilpersons Ross, DeGross, Kraft, Lee, and Stoner voting in favor, and Olson opposed.*

Motion carried by voice vote.

**5. Approval of Bills to be Paid**

Motion by Olson, seconded by Ross, to approve all presented disbursements. Motion carried by roll call vote, with all present voting in favor.

**6. Public Comment on Issues**

David Olson addressed the Council regarding concerns with police enforcement of traffic issues. He reported that during the month of June, ten warnings were issued and no citations were written. In July, ten warnings and one citation were issued. Of the sixteen traffic stops for speeding in July, fifteen occurred on Maple Street. Mr. Olson expressed his opinion that this level of enforcement gives drivers the impression they can travel through the City at excessive speeds without repercussions.

Amanda Olson addressed the Council with concerns regarding perceived police misconduct. She specifically noted that Chief Klatt had parked in front of a fire hydrant. Mrs. Olson stated that if residents are expected to follow the City's guidelines and ordinances, officers should also be held

accountable for their actions. She cited parking in front of a fire hydrant and not issuing tickets for excessive speeding as examples of unlawful acts. Mrs. Olson clarified that her comments were directed specifically toward the Police Chief.

## **7. Summer Rec Committee Report**

None.

## **8. Department Head Reports**

**Library:** Director Karlson reported that a child had dropped his mother's phone between the library bookshelves. After two hours of unsuccessful attempts to retrieve it, she contacted Public Works Director Caress, who was able to assist with a pry bar.

Director Karlson further reported receiving an email from IFLS regarding the return of the individual known as the "spanking caller," who has a history of making inappropriate and harassing phone calls. The information was shared with the Police Department for record purposes.

Upcoming events include a joint program with Hammond, Baldwin, and Woodville on Monday, September 22nd, featuring a "Sky-Lab" demonstration at the Hammond Township Hall. Three sessions are scheduled at 10:00 a.m., 1:00 p.m., and 5:30 p.m., with preregistration required. Attendance is capped at 35 participants per session, and the morning and afternoon sessions are already filling quickly. The demonstration will highlight constellations and the northern lights.

Director Karlson noted she may consider hosting a similar event locally, possibly around Dr. Seuss's birthday. She also reported that a spaghetti dinner fundraiser is scheduled for Thursday, September 18th, from 4:00–6:00 p.m., with proceeds directed to Dolly Parton's Imagination Library and the Aviation Library.

**Public Works:** Mayor Kletscher reported on behalf of Public Works Director Caress, noting that curb painting is scheduled for early to mid-September. Councilmember Olson commented on accessibility concerns with the sidewalk near the chiropractor's office, noting that the lip on the sidewalk makes it difficult for wheelchairs to navigate. Olson also stated that the sidewalk ramp has a significant lift and reiterated the need to follow up on curb repairs that have been requested for the past three months.

**Police:** Chief Klatt reported that the County recently received approval to move forward with the new radio system. He noted that several hurdles remain before the system is launched and expressed concern about the financial burden the project may place on the City, particularly for the Police and Ambulance Departments. Mayor Kletscher stated he would contact the County to remind them of the City's concerns regarding costs. Councilmember Ross expressed her appreciation to Chief Klatt and Officer Hoyt for their responsiveness to requests and commended them for their work.

**Fire Department:** The Fire Department reported that recent pump testing was successfully completed on both engines and emergency apparatus equipment. Following the inspection, a minor oil leak was found beneath Engine 3717; the service provider has been notified and will return to address the issue, though the vehicle remains in service and may be considered for future replacement. The department also noted that the pump compartment heaters on the 2006

engine purchased from Savage are inoperable, with a repair or replacement quote to be provided at a later date.

**Ambulance Service:** Ambulance Director Lee distributed an Emergency Safety Guide to Councilmembers and staff. She explained that Community Safety Net had contacted local businesses for sponsorships to offset the printing costs. The booklets were first distributed at National Night Out on Tuesday, August 5th, and will continue to be made available to citizens as a helpful first aid and emergency reference guide.

Director Lee reported that National Night Out went very well, with a strong turnout and favorable weather. At National Night Out, several donations were received, which allowed for prizes to be distributed to both adults and children. The grand prize for adults was two club-level Milwaukee Brewers tickets, consistent with last year's event.

Director Lee also noted upcoming events, including the community parade at Rustic Lore Days, and Patriot's Day, hosted by Nilssen's on Thursday, September 11th, from 11:00 a.m. to 6:00 p.m. Emergency vehicles will be on site, and donations will be accepted from the public in support of emergency services.

**Clerk-Treasurer:** Clerk-Treasurer Miller reported that the City received a notice of final payment for the 2024 tax roll from St. Croix County in the amount of \$200,977.91. She noted that these funds will assist in offsetting the City's upcoming loan payment.

**Mayor:** Mayor Kletscher reported that he and Councilmember Kraft will be meeting with each Department Head to begin the 2026 budget process. He stated the intent is to review the current year's status and plan for the upcoming year, noting the need to set aside funds for roadway projects, the radio project, and other priorities. He emphasized the importance of staying ahead of budget needs rather than falling behind and invited input on items that should be considered for inclusion.

Mayor Kletscher also reported a strong turnout at this year's National Night Out, extended his appreciation to all who contributed, and noted he received positive feedback from the community.

## **9. Old Business – Update on Hinman Park**

Fundraising efforts for Hinman Park are progressing, with Curvello reporting a total of \$70,406 has been raised in donations and pledges. The Community Foundation of Glenwood City (CFGC) is currently working to identify equipment purchases, using resident feedback from the National Night Out survey as guidance. Although the most requested items were not specified during this discussion, the CFGC intends to take advantage of available sale pricing to maximize the value of these purchases. Additionally, a golf scramble fundraiser is scheduled for September 27 at Glen Hills Golf Course. Unlike past years, when proceeds were directed to school sports programs, this year's funds will benefit improvements within Hinman Park. Teams may register either at M&M Bar or directly at the Glen Hills Golf Course, with sign-ups accepted through the day of the event.

Concerns were raised about existing park equipment that may pose safety risks. Members agreed the issue should be revisited to ensure public safety, as temporary measures such as caution tape

are insufficient. Chief Klatt also noted positively that the Park has experienced no recent incidents of vandalism, reflecting an encouraging trend in maintenance and community use.

**10. Discussion of Audited Financial Statements for the Year Ended December 31, 2024**

Brock Geyen presented the Audited Financial Statements for the year ending December 31, 2024, and distributed a Summary Report to the Council Members for review.

**11. Open Public Hearing on Amending the of Glenwood City Official Zoning Map for 220 Leising Ave (parcel 231-1047-95-200) Owned by Nicholas and Brittany Strand, from Parks and Conservancy (OC – Open Development) and Commercial (C-1) to Residential (R-2) District.**

A motion was made by Ross, seconded by DeGross to open the public hearing at 7:34 p.m. Roll call vote showed all Council members Ross, DeGross, Lee, Olson, and Stoner voting yes. Council member Kraft was absent.

**12. Close Public Hearing on Rezoning the Subject Property, 220 Leising Ave (parcel 231-1047-95-200) Owned by Nicholas and Brittany Strand, from Parks and Conservancy and Commercial to R-2 Residential.**

A motion was made by Olson, seconded by Stoner to close public hearing at 7:47 p.m. Roll call vote showed all Council members Ross, DeGross, Lee, Olson, and Stoner voting yes. Council member Kraft was absent.

**13. Consideration of Ordinance Change 2025-07, Amending the City of Glenwood City Zoning Map pertaining to the public hearing item above.**

A motion was made by Olson and seconded by Stoner to approve the recommendation from the Planning Commission to change the zoning designation to R-2. The motion passed unanimously by voice vote; motion carried.

**14. Discussion to amend the City of Glenwood City's Zoning Code pertaining to the number of accessory buildings (Chapters 450-69(B)(1) and 450-69(c)), as defined in Chapters 450-103 and Chapter 450-8(B), to allow larger lots to be granted the ability to have more accessory structures under certain conditions.**

This item was tabled to allow the Planning Commission additional time to explore the matter and determine what is in the best interest of the City.

**15. Consideration of Class "B" picnic license and Temporary Operator's license applications for Glenwood City Kickball Club for September 6, 2025 and Glenwood City FFA Alumni for September 5-6, 2025.**

A motion was made by Lee, seconded by Olson to approve the Class "B" Picnic License and Temporary Operator's License applications for the Glenwood City Kickball Club event on September 6, 2025, and for the Glenwood City FFA Alumni event on September 5–6, 2025. The motion passed unanimously by voice vote; motion carried.

**16. Consideration of Operator's License applications for Stephanie E. Anderson, Sophia G. Steger and Brittany Tillma.**

A motion was made by Lee and seconded by Stoner to approve the Operator's License applications for Stephanie E. Anderson, Sophia G. Steger, and Brittany Tillma. The motion passed unanimously by voice vote, with Olson abstaining; motion carried.

**17. Consideration/Discussion of the Slate of Events Scheduled at M&M Bar: July 24 through September 25, 2025.**

A motion was made by Ross, seconded by DeGross to approve the slate of events scheduled at M&M Bar from July 24 through September 25, 2025 as presented. The motion passed unanimously by voice vote; motion carried.

**18. Consideration of annual donation of \$2,000 to the Glenwood Cemetery for 2025.**

A motion was made by Lee and seconded by Olson to authorize the \$2,000 annual donation to the Glenwood Cemetery for 2025. The motion passed unanimously by voice vote; motion carried.

**19. Consideration/Discussion of contribution to Glenwood City School District (GCSD) – Community Sign Project.**

Mayor Kletscher briefed the Council members on a recent conversation with Joe Draxler regarding the GCSD Community Sign Project. The project includes replacing the two state championship signs located at each end of town, with an estimated cost of approximately \$15,000. The School District is seeking contributions in the range of \$500 to \$1,000. This item was tabled until the School District announces its own contribution.

**20. Consideration/Discussion of Council Member Pay.**

A motion was made by Ross and seconded by DeGross stating that if a Council member is not present during a regularly scheduled meeting of the Common Council, Committees, and/or Special Meetings, the member will not receive Per Diem Pay. The motion passed unanimously by voice vote; motion carried.

**21. Next Meeting Date**

The next meeting of the Common Council is scheduled for 7:00 p.m. on Monday, Sept. 15, 2025, at the City of Glenwood City Municipal Building, 217 W. Oak Street, Glenwood City, WI 54013.

**26. Adjournment**

Motion by DeGross, seconded by Olson, to adjourn the meeting. Motion carried by voice vote. Meeting adjourned at 8:09 p.m.

---

**Respectfully submitted,**

Jennifer Miller

City Clerk-Treasurer